

# MASK INVESTMENTS LIMITED

CIN No. : L65993GJ1992PLC036653

To,  
Dear All Directors,  
Mask Investments Limited  
Surat.

Date: 05.02.2019

**Sub: NOTICE FOR 05/2018-19 MEETING OF THE BOARD OF DIRECTORS ON 12.02.2019**

Notice is hereby given that 05/2018-19 Meeting of the Board of Directors of the Company will be held on Tuesday, the 12<sup>th</sup> February, 2019 at 01:00 p.m. at the Registered Office of the Company situated at A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

1. To Elect the Chairperson of the meeting.
2. To Grant Leave of Absence, if Any
3. To record the Minutes of the previous Board Meeting.
4. To record the Minutes of the previous Committee Meetings.
5. To consider and approve the Unaudited Standalone Financial Quarterly Result along with the Limited Review Report for the third Quarter ended 31<sup>st</sup> December, 2018.
6. To place before the Board Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report and Corporate Governance Report for the Quarter ended on 31<sup>st</sup> December, 2018 in Compliance of SEBI (LODR) Regulation, 2015.
7. To give authority to e-sign various e-forms as and where applicable.

Any other matter with the permission of the chair.

All Directors are requested to make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.**

**FOR AND ON BEHALF OF  
MASK INVESTMENTS LIMITED**



**Sanju Patel  
Company Secretary**





**NOTES TO AGENDA FOR 05/2018-19 MEETING OF THE BOARD OF DIRECTORS OF MASK INVESTMENTS LIMITED SCHEDULE TO BE HELD ON TUESDAY, 12<sup>TH</sup> FEBRUARY, 2019 AT 01:00 P.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT 395002, GUJARAT**

**Item No. 1:** To Appoint Chairperson of the meeting

Mrs. Madhu Narayan Saboo, Chairperson of the Company shall be the Chairperson of the Meeting, However, in absence of Mrs. Madhu Narayan Saboo, (Chairperson) in the meeting, the Directors may elect one of themselves to be the Chairperson of the Meeting.

**Item No. 2:** To Grant Leave of Absence, if Any

Leave of Absence shall be granted to Director, who shall express their inability to attend the meeting.

**Item No. 3:** To Confirm & noting the Minutes of the previous Board Meeting.

The last meeting of Board of Directors of the Company was held on 05/11/2018 will be read and noted.

**Item No. 4:** To Confirm & noting the Minutes of the previous Committee Meetings.

The minutes of previous Audit committee meeting held on 05/11/2018, Nomination & Remuneration committee meeting held on 05/11/2018 and Stake holders Relationship Committee meeting held on 05/11/2018 will be read and noted.

**Item No. 5:** To consider and approve the Unaudited Standalone Financial Quarterly Result along with the Limited Review Report for the third Quarter ended 31<sup>st</sup> December, 2018.

The Chairperson will place before the Board Un-audited Standalone Financial Results for the third quarter ended on 31<sup>st</sup> December, 2018 to be submitted to the Stock Exchange and to be published in the newspapers and the said results will be reviewed by the members of the Audit Committee in detail and will recommend the same to the directors for their approval. The Auditors of the Company will carry out a Limited Review of the said results. The Board is then requested to discuss on the same and to pass the following resolutions with or without modifications:

**DRAFT RESOLUTION**

**"RESOLVED THAT** pursuant to the Regulation 33 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 issued by SEBI, Unaudited Standalone Financial result along with the limited review report for the third Quarter ended 31<sup>st</sup> December, 2018 placed on the table, for the purpose of identification initialed by the Chairperson, be and is hereby approved and the same be released as per requirement of the listing Agreement under signature of Director of the Company."

**Item No. 6:** To place before the Board Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report, and Corporate Governance Report for the Quarter ended on 31<sup>st</sup> December, 2018 in Compliance of SEBI (LODR) Regulation, 2015.

The Chairperson will place before the Board Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report and Corporate Governance Report for the Quarter ended on 31<sup>st</sup> December, 2018 in Compliance of SEBI (LODR) Regulation, 2015. The Board is then requested to take note of the same and to pass the following resolutions with or without modifications:

**DRAFT RESOLUTION**

**"RESOLVED THAT** Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report and Corporate Governance Report for the Quarter ended on 31<sup>st</sup> December, 2018 in Compliance of SEBI (LODR) Regulation, 2015, as placed before the meeting, be and are hereby noted and taken on record by the Board."





**Item No. 7:** To give authority to e-sign various e-forms and file the same with the ROC as and where applicable.

The Board is requested to authorize directors or any other authorized person to obtain the necessary digital signature and sign/ e-file all the necessary e-forms under the Companies Act, 2013 and/or any other applicable Acts/Rules/Regulations with Ministry of Corporate Affairs and/or any other prescribed authority.

**Item No. 8:** Any other business with the permission of the chair/ Board.

