

# MASK INVESTMENTS LIMITED

CIN No. : L65993GJ1992PLC036653

Date: 03.08.2018

Dear All Directors,  
Mask Investments Limited  
Surat.

**Sub: NOTICE FOR 02/ 2018-19 MEETING OF THE BOARD OF DIRECTORS ON 13.08.2018**

Notice is hereby given that 02/ 2018-19 Meeting of the Board of Directors of the Company will be held on the Monday, 13<sup>th</sup> August, 2018 at 03.00 PM at the Registered Office of the Company situated at A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

1. To Elect the Chairperson of the meeting.
2. To Grant Leave of Absence, if Any
3. To record the Minutes of the previous Board Meeting.
4. To record the Minutes of the previous Committee Meeting.
5. To review the business operation since last board meeting.
6. To consider and approve the Unaudited Financial Result of the Company for the Quarter ended 30<sup>th</sup> June, 2018.
7. To place before the Board Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report and Corporate Governance Report for the Quarter ended on 30<sup>th</sup> June, 2018 in Compliance of SEBI (LODR) Regulation, 2015.
8. Any other matter with the permission of the chair.

All Directors are requested to make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly, inform about the leave from meeting at least 24 hours in an advance.

**NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.**

FOR AND ON BEHALF OF  
MASK INVESTMENTS LIMITED

  
NARAYAN SABOO  
DIRECTOR



**NOTES TO AGENDA FOR 02/ 2018-19 MEETING OF THE BOARD OF DIRECTORS OF MASK INVESTMENTS LIMITED SCHEDULE TO BE HELD ON MONDAY, 13<sup>TH</sup> AUGUST, 2018 AT 03.00 P.M AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT 395002, GUJARAT**

**Item No. 1:** To Appoint Chairperson of the meeting

Mrs. Madhu Narayan Saboo, Chairperson of the Company shall be the Chairperson of the Meeting, However, in absence of Mrs. Madhu Narayan Saboo, (Chairperson) in the meeting, the Directors may elect one of themselves to be the Chairperson of the Meeting.

**Item No. 2:** To Grant Leave of Absence, if Any

Leave of Absence shall be granted to Director, who shall express their inability to attend the meeting.

**Item No. 3:** To Confirm & noting the Minutes of the previous Board Meeting.

The last meeting of Board of Directors of the Company was held on 19/05/2018 will be read and noted.

**Item No. 4:** To Confirm & noting the Minutes of the previous Committee Meetings.

The minutes of previous Audit committee meeting held on 19/05/2018, Nomination & Remuneration committee meeting held on 19/05/2018 and Stake holders Relationship Committee meeting held on 19/05/2018 will be read and noted.

**Item No. 5:** To review the business operations carried out during the period.

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

**Item No. 6:** To consider and approve the Unaudited Financial Result of the Company for the Quarter ended 30<sup>th</sup> June, 2018.

The board is requested to consider and approve the un-audited Financial Results of the Company for the Quarter ended 30th June, 2018.

The Chairperson is requested to place before the Board Un-audited Financial Results for the first quarter ended on 30<sup>th</sup> June, 2018 to be submitted to the Stock Exchange and to be published in the newspapers and the said results is reviewed by the members of the Audit Committee in detail and have recommended the same to the directors for their approval. The Auditors of the Company have carried out a Limited Review of the said results. The Board is requested to discuss on the same and to pass the following resolutions with or without modifications:

**DRAFT RESOLUTION**

**"RESOLVED THAT** the Unaudited Financial Results for the quarter ended 30th June, 2018 as placed before the meeting be and are hereby approved and taken on record"

**"RESOLVED FURTHER THAT**, Mr. Narayan Saboo, Director or Mr. Naresh Saboo, Director or Mrs. Madhu Saboo, Director of the Company be and are hereby authorized to sign the same and furnish the same to the Stock Exchanges where the shares of the Company are listed and to publish the same in the newspapers as required under the listing agreement"

**"RESOLVED FURTHER THAT** the limited review report of Auditors be submitted to the Stock Exchanges where the shares of the Company are listed".





**Item No. 7:** To place before the Board Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report and Corporate Governance Report for the Quarter ended on 30th June, 2018 in Compliance of SEBI (LODR) Regulation, 2015.

The Chairperson is requested to place before the Board Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report and Corporate Governance Report for the Quarter ended on 30th June, 2018 in Compliance of SEBI (LODR) Regulation, 2015. The Board is requested to take note of the same and to pass the following resolutions with or without modifications:

**DRAFT RESOLUTION**

**“RESOLVED THAT** Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report and Corporate Governance Report for the Quarter ended on 30th June, 2018 in Compliance of SEBI (LODR) Regulation, 2015, as placed before the meeting, be and are hereby noted and taken on record by the Board.”

**Item No.8:** Any other business with the permission of the chair/ Board

